



## Purchasing & Stock Controller

### ABOUT INTEGREL SOLUTIONS

Integrel Solutions is a dynamic and innovative engineering company specialising in the development of advanced energy generation, storage, and propulsion products for the global marine market. Over the past five to seven years, the company has received multiple prestigious technology innovation awards, recognising its creativity and contributions to marine power generation, electric-drive and hybrid technologies.

We are seeking a talented, passionate, and proactive Purchasing & Stock Controller who is hands-on, highly organised, efficient, and possesses an enthusiastic attitude. This is a self-motivated role requiring initiative and independence.

The position is available for immediate start and offers a highly competitive compensation package with attractive benefits.

### JOB DESCRIPTION

<b>Role</b>	Purchasing & Stock Controller
<b>Reports to</b>	Director of Operations & Warehousing
<b>Scope</b>	<p>The successful candidate will develop and manage purchasing and stock control processes for our marine generation and hybrid electric drive systems. Key responsibilities include:</p> <ul style="list-style-type: none"><li>• Sourcing, evaluating, and selecting suppliers based on criteria such as quality, price, and delivery performance.</li><li>• Maintaining effective working relationships with key vendors and suppliers to ensure compliance with contractual obligations.</li><li>• Creating and issuing purchase orders.</li><li>• Updating the inventory management database with order details, including dates, vendors, quantities, and discounts.</li><li>• Tracking purchasing activities and order status to ensure timely delivery.</li><li>• Verifying receipt documentation against delivered products.</li><li>• Performing all other duties reasonably assigned by management.</li></ul>
<b>Hours</b>	Full-time. Monday - Friday (37.5 hours per week)
<b>Location</b>	Integrel Solutions HQ in Hayle, Cornwall UK.
<b>Salary</b>	Negotiable with a generous compensation package.
<b>Applications</b>	Please submit applications in writing to <a href="mailto:hr@integrelsolutions.com">hr@integrelsolutions.com</a>

## **Essential Skills and Qualifications**

- Proven ability to negotiate supplier arrangements professionally.
- Excellent communication skills for effective collaboration with internal teams and external suppliers.
- Strong computer literacy and efficiency including Microsoft Office applications such as Excel and Word.

## **Desirable Skills and Attributes**

- Experience with Unleashed Inventory Management Software.
- Self-starter with the ability to prioritise tasks and work independently.
- Professional and effective communication and interaction with vendors, suppliers, and colleagues.
- Composed performance under pressure and when facing deadlines.
- Adherence to the highest ethical and professional standards.
- Strong organisational skills with the ability to multi-task effectively.